

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1536858 **Vendor Name:** Universal Music Group

**Check Details:**

**Check Number:** E0110984 **Check Amount:** \$ 450.72 **Check Date:** 12/9/2025

**Invoice Details:**

**Invoice Number:** 91064716 **Invoice Date:** 10/22/2025 **PO Number:** B0003244 **Voucher Number:** V0915854

**Document Type:** AP Invoice

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**Document Below**

VN 153685P

Page 1 of 2

**UMG****Commercial Services Inc.**

21301 Burbank Blvd  
Woodland Hills, CA  
USA 91367-6697  
UMGCustomerSupport@umusic.com

REMIT TO  
UMG  
BANK OF AMERICA  
PO BOX NO 98336  
CHICAGO, IL 60693

INVOICE NUMBER 91064716	NO. TERMS (NO. INVOICES) 1	AERC TERMS CODE 0030	INVOICE DATE 10/22/2025
PACKING SLIP 81036172		BACK ORDER Y	DROP SHIP N
CUSTOMER PO 634310		ORDER NO. 10912777	ORDER DATE 10/17/2025

BRANCH 66

SALES TYPE 56

SOLD TO US00CD522

WDCB PUBLIC RADIO  
425 FAWELL BLVD  
GLEN ELLYN IL 60137

SHIP TO 45169


Phil Zuber, WDCB Public Radio  
425 Fawell Blvd  
Glen Ellyn IL 60137

NOTICE: ANY CLAIMS RELATING TO THIS SHIPMENT AND/OR INVOICE MUST BE MADE DIRECTLY TO UMG CUSTOMER SERVICE IN WRITING WITHIN 5 DAYS FROM RECEIPT OF MERCHANDISE.

LABEL CODE	SELECTION NUMBER	CFG CODE	OUR PRICE CODE	SUGG. LIST PRICE	SALES PLAN	AERC TERMS CODE	SALES PLAN DISC (%)	QUANTITY SHIPPED (EA)	FREE UNIT BONUS PROC (%)	PACKA GING SLIP LINE NO.	NET EFF. UNIT PRICE (USD)	NET PRICE & SERVICE FEES (USD)	EXTENDED AMOUNT (USD)
VC	00602468053316 1000162572 1000162572 Grande Terre:Roy Hargrove's Crisol	CD	J12	J12		0030	0.00	36	0	1	8.07	0.00	290.52
VC	00602498621479 1000089529 1000089529 OSCAR PETERSON FOR LOVERS:OSCAR PETERSON	CD	JSS	JSS		0030	0.00	45	0	2	8.80	0.00	396.00
TOTAL UNIT(S)								81					686.52

Less Credit Bal:

-235.80

OK to pay  


THE MERCHANDISE SHIPPED PURSUANT TO THIS INVOICE IS NOT SUBJECT TO EXPORT OR RESALE FOR EXPORT OUTSIDE OF THE UNITED STATES OF AMERICA AND ANY SUCH EXPORTATION OR RESALE IS EXPRESSLY PROHIBITED.

INCLUDES ALL APPLICABLE DISCOUNTS	TERMS AS STATED: PAYABLE ON DEMAND AND IF NO DEMAND IS MADE-	INVOICE TOTAL(USD)
	Net due on or before November 21, 2025	450.72
	REMARKS	DATE SHIPPED
	UPSN:UPS GROUND:3:1Z7A19E10335855779	10/22/2025

ALL SALES OF UMG COMMERCIAL SERVICES, INC ARE GOVERNED BY THE GENERAL TERMS AND CONDITIONS ANNEXED AT THE END OF THE INVOICE

"Pallasch, Irene" <pallasch@cod.edu>

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**PAY: United Music Group (UMG) - Inv# 91064716 - \$450.72**

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"Pallasch, Irene" <pallasch@cod.edu>

Wed, Nov 5, 2025 at 03:28 PM UTC

CC: Barrios, Isabel <barriosi142@cod.edu>

BCC:

Hi Isabel,

I'm sending thru the UMG invoice we discussed-- with the credit balance line—and, as you asked—our email thread explaining it.

Thanks! Irene

United Music Group (UMG) – VN 1536858

Inv# 91064716 – dated 10/22/25

GL# 05-90-00829-5407001

B0003244

\$450.72

Irene Pallasch

Administrative Assistant

90.9FM WDCB Public Radio

College of DuPage

425 Fawell Boulevard

Glen Ellyn, IL 60137

630.942.4295

[pallasch@cod.edu](mailto:pallasch@cod.edu)

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**2 attachments**

UMG - Invoice# 91064716 - \$450.72 .pdf

UMG EMAIL THREAD - RE\_ UMG Invoice #91064716.pdf

**From:** [Barrios, Isabel](#)  
**To:** [Pallasch, Irene](#)  
**Subject:** RE: UMG Invoice #91064716  
**Date:** Tuesday, November 4, 2025 4:16:50 PM

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Hi Irene,

Go ahead and send it through. Can you please attach this email as well so we can reference the credit on the invoice?

Thanks.

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**From:** Pallasch, Irene <pallasch@cod.edu>  
**Sent:** Tuesday, November 4, 2025 3:10 PM  
**To:** Barrios, Isabel <barriosi142@cod.edu>  
**Subject:** UMG Invoice #91064716

Hi Isabel—We will be approving the above invoice for payment and sending thru invoicing unless you don't agree with how UMG handled it and have a different suggestion.

The invoice above has charges for a recent order plus a line showing: "Less Credit Balance of \$(235.80) taken off the invoice.

The explanation of the credit balance is given below by UMG in a note to Phil Zuber—copying Invoicing almost one year ago.

Basically, we paid UMG for Invoice #905755582 dated 10/18/24 for 60 CDs. After they had received our payment, UMG discovered they had over-charged us for the CDs. They said they will deduct the over-charge from a future invoice because their refund process is very long and tedious.

Will wait to hear from you before I send it thru Invoicing for payment.

Thanks, Irene

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**From:** Aziz, Nasrin <[nasrin.aziz@umusic.com](mailto:nasrin.aziz@umusic.com)>  
**Sent:** Wednesday, November 20, 2024 9:11 AM  
**To:** Zuber, Philip <[zuberp@cod.edu](mailto:zuberp@cod.edu)>; Baker, Elida <[Elida.Baker@umusic.com](mailto:Elida.Baker@umusic.com)>  
**Cc:** Invoicing <[invoicing@cod.edu](mailto:invoicing@cod.edu)>; Jha, Animesh <[animesh.jha@umusic.com](mailto:animesh.jha@umusic.com)>  
**Subject:** RE: [External] WDCB PUBLIC RADIO #CD522

Hi Phil,

If you have sent the payment of **\$720.00** you don't have to make another payment. Once we receive the payment, we will clear invoice 90578612 & post the balance of **\$235.80** on account which you

can use for your future orders.

Please confirm if you sent us an ACH or check payment? Can you share the details so that we can track the payment?

Thank you,

**Nasrin**

**Credit Specialist**

Universal Music Group

21301 Burbank Blvd.

Woodland Hills, CA 91367

Phone: 818-286-5715



Irene Pallasch

Administrative Assistant

90.9FM WDCB Public Radio

College of DuPage

425 Fawell Boulevard

Glen Ellyn, IL 60137

630.942.4295

[pallasch@cod.edu](mailto:pallasch@cod.edu)

"Pallasch, Irene" <pallasch@cod.edu>

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**PAY: United Music Group (UMG) - Inv# 91064716 - \$450.72**

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United Music Group (UMG) - VN 1536858

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